

**Government of India  
Ministry of Education  
Department of Higher Education (DHE), MoE  
Consultant positions for PM-Uchcharat SHiksha Abhiyan (PM-USHA)**

EdCIL invites On-line Applications from eligible candidates for the Centrally sponsored scheme of **PM-Uchcharat Shiksha Abhiyan (PM-USHA), Department of Higher Education, MoE** for the following positions on Contractual basis:

Chief Consultant (1), Senior Consultant (3), Consultant (12), IT Manager (1), IT Executive (1) & Office Manager (1) for PM – USHA Project

The complete details of Discipline wise Educational Qualifications & Eligibility criteria are available on <https://www.edcilindia.co.in/TCareers>

Online application form shall be available from 04<sup>th</sup> **July 2023**

The last date of receipt of application is 21<sup>st</sup> **July 2023**

## EdCIL (India) Ltd.

(A Mini Ratna Category-I CPSE, Government of India) (ISO 9001:2015 & 14001:2015 Certified Company)

Registered Office: 5<sup>th</sup> Floor, Vijaya Building,  
17 Barakhamba Road,  
New Delhi-110001

Advt. No. 01/2023 | TSG\_PM-USHA

### Advertisement for

### Consultants on Contractual basis for PM-USHA, the Department of Higher Education, Ministry of Education, Government of India, New Delhi

PM-Uchcharat Shiksha Abhiyan (PM-USHA), is a centrally sponsored scheme of the Government of India executed through the Ministry of Education. The scheme aims to work with over 300 HEIs including the state universities, its affiliated colleges to raise the quality of education.

The key objectives of PM-USHA are to improve access, equity and quality in higher education through planned development of higher education at the state level. The objectives also include creating new academic institutions, expanding and upgrading the existing ones, developing institutions that are self-reliant in terms of quality education, professionally managed, and characterized by greater inclination towards research and provide students with education that is relevant to them as well the nation as a whole.

The broad activities of the TSG-PM-USHA include but not limited to (a) Providing technical support to the National Implementing Bodies for appraising State Higher Education Plans (SHEP), (b) Liaising with states to fill gaps in the SHEPs as necessary, (c) Providing the strategic support to conduct Research and Evaluation of the PM-USHA Scheme, (d) Building capacities of all the stakeholders for the successful implementation of the PM-USHA Scheme, (e) Coordination/ monitoring of activities, organizing meetings, seminars, workshops, studies, visits, managing media outreach activities and any other capacity building programs for effective implementation of the PM-USHA Scheme, (f) Logistic support as may be required in connection with implementation of the PM-USHA Scheme, (g) Providing other support as may be required from time to time, to the national implementing bodies for implementing PM-USHA and (h) Any other issues that needs to be addressed as per the needs and objectives of the scheme.

EdCIL is providing technical services and project management services to the Ministry of Education for implementation of PM-USHA, through Technical Support Group (TSG). To support the project activities, at the national and state levels, consultants, experts and specialist services are solicited.

Online Applications prescribed below, (no hard copies will be accepted) are hereby invited for different consultants as listed below. The eligibility criteria, number of positions, fee range, educational qualifications, experience etc. are given under.

S. No.	Post	No. of positions	Qualifications & Eligibility criteria	Consolidated Fee Range (Rs.)
1.	Chief Consultant	1	<b>Qualifications &amp; Criteria:</b> (a) Post Graduate Degree in Management, Social Sciences, Education & related areas	130,000 - 150,000

			<p>(b) 10 years post qualification experience in Education sector review covering Planning, Administration, statistical analysis of data, analytics, preparation of reports, compilation &amp; collation of data and presentation.</p> <p>(c) Project experience in Strategy &amp; Planning • Project and Program management • Formulation of Reports &amp; Documentation • Team and Program Management • Experience of working with govt stakeholders • Prior experience of working in Education Sector with experience of handling large scale projects</p> <p><b>Desirable:</b> PhD in relevant areas of Social Sector, Development &amp; Education &amp; published papers in relevant field.</p>	
2.	Senior Consultant(s)	3	<p><b>Qualifications &amp; Criteria:</b></p> <p>(a) Post Graduate Degree in Management, Social Sciences, Education &amp; related areas</p> <p>(b) 8 years post qualification experience in Education sector review covering Planning, Administration, statistical analysis of data, analytics, preparation of reports, compilation &amp; collation of data and presentation.</p> <p>(c) Research, Design and Strategy • Report &amp; Documentation • Experience of working with govt stakeholders • Prior experience of working in Higher Education Sector with experience</p> <p><b>Desirable:</b> PhD in relevant areas of Social Sector, Development &amp; Education &amp; published papers in relevant field.</p>	100,000 - 120,000
3.	Consultant(s)	12	<p><b>Qualifications &amp; Criteria:</b></p> <p>(a) Post Graduate Degree in Management, Social Sciences, Education &amp; related areas</p> <p>(b) 3 years post qualification experience in Education sector review covering</p>	80,000 - 100,000

			<p>Planning, Administration, statistical analysis of data, analytics, preparation of reports, compilation &amp; collation of data and presentation.</p> <p>(c) Experience in Education sector, strategy, Policy</p> <ul style="list-style-type: none"> <li>• Good understanding of existing policy in the Education sector</li> <li>• Good understanding of research</li> <li>• Report &amp; Documentation</li> <li>• Experience of working with govt stakeholders</li> <li>• Prior experience of working in Education Sector with experience will be desired.</li> </ul> <p><b>Desirable:</b> PhD in relevant areas of Social Sector, Development &amp; Education &amp; published papers in relevant field.</p>	
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The technical support in the project shall require following Executives purely on contract basis (consolidated only), no other benefits in any form whatsoever it may, shall not be applicable.

S. No.	Post	No. of positions	Qualifications & Eligibility criteria	Consolidated Fee Range (Rs.)
1.	IT Manager	1	<p><b>Qualifications:</b> BE/ BTech in IT, Computer Sciences &amp; Engineering and other related disciplines and 5 years' experience in data analytics, data management, IT applications, web enabled services for data analysis &amp; collation at national levels</p> <p><b>Experience:</b> Strong understanding of Data management/MIS • Good understanding of Data analytics/ Dashboard • Prior experience of web development, mobile application development will be a plus point. • Good project governance • Report &amp; Documentation • Experience of working with govt stakeholders • Prior experience of working in Education Sector with experience will be desired.</p> <p><b>Desirable:</b> PG degree - ME/ MTech/MCA/MSc in CSE/ IT &amp; Management, programming skills</p>	80,000 - 100,000

			and data analysis, management & coordination for gathering relevant information needed in the project.	
2.	IT Executive	1	<p><b>Qualifications:</b> BE / BTech/ BCA/ BSc in Computer Science, computer applications, software development &amp; related areas</p> <p><b>Experience:</b> Strong understanding of Data management/ MIS • Good understanding of Data analytics/Dashboarding &amp; Good understanding of hardware related issues • Prior experience of web development, mobile application development will be a plus point.</p> <p><b>Desirable:</b> 2 years of post-qualification (preferable with MCA/ MSc) experience in program development for data analysis, collation of data and information on education statistics, program development and inputs to report preparation.</p>	50,000 - 70,000
3.	Office Manager	1	<p><b>Qualifications:</b> Post Graduate degree in Management, Social Sciences</p> <p><b>Experience:</b> 3-5 years of Post qualifications experience, In-depth &amp; strong understanding of Project Planning, Management, Government of India's National Scheme, Programs and their sub-components. Operations and Management of the national schemes at various levels. Coordination of activities in such projects for conduct of sub-activities such as conducting workshops, communications and report preparation and inputs to report preparation. Be able to work in a team &amp; contribute to project deliverables.</p> <p><b>Desirable:</b> 2 years of post-qualification, preferable with MBA from reputed organization and similar experience in Government organization, national schemes and programs relevant to</p>	80,000 - 100,000

**GENERAL INSTRUCTIONS**

1. For all the post above, Applications in the prescribed format will only be accepted through Google Form <https://forms.gle/3HbKhFWz9vtxHUae8>. Candidates applying for more than one post should submit separate google form for each post. The authorities shall exercise such powers to allocate the areas specified within the scheme as the need arises.
2. Only Indian Nationals are eligible for applying to the above consultant positions.
3. The Consultants engaged following the due process will provide services in the scheme on a full-time basis and their place of work will be NCR of Delhi/ New Delhi.
4. The applicants shall ensure they fulfil the prescribed qualifications, criteria and experience as given in the respective description as on the deadline of applications. In general, the educational qualifications shall be obtained from the Govt. recognized institutions/ universities.
5. Candidate should have strong oral & written communication skills with excellent working knowledge of computer (MS Word, MS Excel & Power Point etc.) and presentation skills.
6. The selection process will be based on academic/ professional qualifications, experience and may also include test of writing skills & interview (on prescribed date & time) as may be decided depending on the quantum of applicants.
7. Based on the above assessment criteria, a selection list cum waiting list of candidates will be prepared for each category which will be used till such time based on the experience and qualifications which will be used for the given opportunity for taking up assignment.
8. Candidates working in Government organization/ PSE must route their application through proper channel, if their department rule require so. This is purely candidate dependent, the scheme or other authorities shall not support in any manner, if any of the financial implications may arise.
9. Supporting documents in proof of Qualifications, Experience, etc. have to be produced in original when called for test of writing skills and / or interview.
- 10. In case of false or insufficient information/ lack of proof to ascertain the eligibility of the applicant, their candidature will be summarily rejected at any stage of the selection process.**
- 11. Any intimation regarding call letters, admit cards for computer bases tests and other communication in connection with this recruitment will be sent to only shortlisted candidates by e-mail only (no other enquiries will be entertained).**
- 12. Applicants should ensure that the given email ID at the time of filling online form is correct and email is maintained active**
13. The Advertisement Number may be noted for future reference.
14. Merely fulfilling the eligibility criteria does not entitle candidate to be called for Test of writing skills/ Interview, screening/ selection.
15. The appointment of Consultants' is purely on contractual basis for a period of one year or till the project agreement is valid with EdCIL and Ministry in this regard. It may be extended for further period after reviewing the professional skills and overall performance of the individual.
16. The consultancy fees to the resources recruited are on consolidated basis and in the given range indicated, these are inclusive of all, the candidate shall not claim of any other facilities in whatsoever manner. There shall be no other provisions, support in whatsoever form may be.
17. The last date of receipt of application (by e-mail in PDF format) is **21<sup>st</sup> July 2023**.
18. For any query, candidates may write/ contact us on email ID: [shanujain@edcil.co.in](mailto:shanujain@edcil.co.in)

**EdCIL reserves the right to cancel/ withdraw/ postpone or cancel this recruitment notice.**