

Tender Ref. No.: Edcil/Admin/chairs/2024/01

Subject: Tender Notice – Disposal of chairs

EdCIL (India) Limited is a **Mini Ratna Category-1** CPSE under Ministry of Education offering management and consultancy services in all areas of education, both within India and overseas.

Being an ISO Certified PSU, we dispose off equipment & materials of EdCIL through a certified agency who do recycle and provide the certificate of destruction. EdCIL is interested to dispose off chairs from EdCIL (India) Limited, Noida. The details of chairs and their types are as hereunder:

S.No.	Description of Items	Qty.	Rate per unit (Rs.)	Total Amount (Rs.)
1.	Blue Chair (Light) (Hydraulic)	37 Nos.		
2.	Cream Chair (Hydraulic)	37 Nos.		
3.	Dark Blue Chair (Hydraulic)	07 Nos.		
4.	Red Chair (Hydraulic)	14 Nos.		
5.	Steel Chair (Hydraulic)	05 Nos.		
6.	Dark Blue Chair (Hydraulic)	10 Nos.		
7.	Wooden Chair (Non-Hydraulic)	02 Nos.		
8.	Plastic Chair (Jaali Waali) (Non-Hydraulic)	33 Nos.		
9.	Plastic Chair (Non-Hydraulic)	04 Nos.		
10.	Black Chair (Hydraulic)	06 Nos.		
11.	Blue Chair (Hydraulic)	45 Nos.		
12.	CMD Sir Chair (Hydraulic)	01 No.		
	Total	201 Nos.		

Interested parties are requested to submit sealed quotation in the prescribed format by 01.05.2024 superscribe the envelope as “Quotation for Disposal of Chairs”. Parties may visit our office between 23.04.2024 to 29.04.2024 between 11:00 am to 4:00 pm for inspection of material. The items will be disposed off “As is where is basis”. Please also go through the detailed terms & conditions attached with this Notice.

For any further query you can contact Shri Avinash Kumar Singh, AM (HR & Admin) at 9868185801 during any working days between 11:00 am to 4:00 pm

(Sushant Dey)
Manager (HR & Admin)

Terms and Conditions relating to Disposal of Chairs as is where is basis

1. The buyer must ensure that he/she/they has/have inspected the Chairs and has/have been quoting accordingly. No revision shall be allowed in any manner once quoted.
2. The Chairs are available for inspection from 23/04/2024 to 29/04/2024 on all working days from 10.00AM to 04.00 PM at EdCIL House, 18A, Sector 16A, Noida, UP.
3. Sealed offers to be submitted to Manager (HR & Admin) on or before 01/05/2024 upto 3.00 PM at EdCIL House, 18A, Sector 16A, Noida, UP.
4. Price bid format is attached with this Notice. The cost of EMD per bid is Rs.5000/- (Rupees Five thousand only).
5. Earnest money of Rs.5000/- by means of a Demand draft from any Nationalized bank favouring “EdCIL India Limited” payable at New Delhi must be accompanied with offer.
6. Quotations will be opened in presence of the tenderer or their authorized representatives whosoever will be present on bid opening date 01/05/2024 at 3.30 PM in the Conference hall of EdCIL House, 18A, Sector 16A, Noida-201301
7. Quotations received without Earnest Money Deposit will be out rightly rejected and no further communication in this regard shall be entertained.
8. If there is any difference between the quoted amount in figures and words, the amount mentioned in “words” will be considered.
9. Email and fax based quotations will not be accepted.
10. Late receipt/ non receipt of tender due to postal/ other delays will not be considered.
11. The quoted rates shall be inclusive of all costs and taxes, if any. Nothing extra will have to be deposited other than the quoted rates.
12. Only one representative from each party is permitted to be present at the time of opening of quotations and in case of no representation, the bid shall be opened, otherwise also.
13. Conditional offer will not be accepted.
14. The Buyer whose rates are H1 (highest quoted cost) will be shortlisted. The final quoted cost will be the sum of the quoted cost for the Chairs and will not be taken individually for the mentioned Chairs in price bid.
15. The buyer has to deposit the quoted amount minus the EMD amount by demand draft within 3 working days failing which the earnest money deposit will be forfeited.
16. The successful bidder shall lift the Chairs within 10 working days at his own cost from the premises after completing all the necessary formalities and EdCIL will not have any liability after handing over the Chairs.
17. Earnest money deposit (EMD) in respect of unsuccessful bidders will be refunded within 10 working days after the disposal of chairs.
18. EdCIL employees and their relatives are not eligible to participate in the tender.
19. EdCIL reserves the right to modify, cancel all or any other tender quotations without assigning any reason thereof and in all matter the decision of CMD, (EdCIL) shall be final and bidding.

(Read and Accepted the terms and conditions as stated above)

(Sign of Buyer/ Authorized official)

**Proforma for Quotation of Chairs
(To be submitted in sealed cover along with Demand Draft)**

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- I) GST will be charged extra
- II) TCS will be charged extra, if applicable

Total Price quoted (in words) includes all taxes:

Rupees _____ Only

Name of bidder	
Name of organization	
Address	
Tel/Mobile no.	
E-mail	
DD no. amount and date (EMD)	

I/We may have carefully read the terms and conditions of this offer, particularly, regarding earnest money and agree to abide by these in letter and spirit. The decision of CMD, EdCIL on any dispute arising out of the offer shall be final and binding on our organization.

I/We agree to the forfeiture of the earnest money if I/we fail to comply with all or any of the terms and conditions in whole or in part laid down in the terms & conditions of this tender.

Authorized Signature with seal:

Name: