

# MINUTES OF PRE BID MEETING

Held on 22.06.2018 at 10:30 Hrs.

**Supply, Installation, Commissioning and Maintenance of Furniture Items (Pkg.1) for Rajiv Gandhi Institute of Petroleum and Technology, Jais, Amethi.**

**NIT No: EdCIL/PROC/RGIPT-2018/FURNITURE-PKG-1 Dated 15.06.2018**



## **EdCIL (India) Limited**

**A Mini Ratna Company**

**[A Government of India Enterprise]**

**Under Ministry of Human Resource Development**

**Plot 18 A, Sector 16 A, NOIDA – 201 301**

**Uttar Pradesh, INDIA**

**Tel: 91-120-2512001 to 2512006 (EPABX)**

**Tel: 91-120-4310840 (Direct)**

**Fax: 91-120-2515372, 2515485**

**Note: This document is serially numbered from pages 01 to 13.**

**Pre Bid Meeting Date: 22.06.2018 at 10:30 Hrs.**

## Queries Regarding Commercial Specifications:

S. No.	Clause No./ Annexure/ Item	Page No.	Existing Clause	Name of Company / Agency who had raised queries	Bidder's Query	Clarification
1.	Chapter –V “instruction to bidders” Point No. 3	Page 17 (Technical Bid Document)	Bidders registered with MSME/NSIC and having valid registration certificate issued by NSIC are exempted for submission of bid fee and EMD.	<b>M/s. Vinar Systems Pvt. Limited.</b> New Delhi	Kindly refer chapter –V “instruction to bidders” Point No. 3-----Under note you have mentioned MSEM/NSIC are exempted from BID Fee and EMD without any mention of registration certificate i.e. Udyog Aadhaar Memorandum issued by Ministry of Micro, Small and Medium Enterprises. You are requested to kindly allow Bid Fee and EMD Exemption to MSME units having Udyog Aadhaar Memorandum issued by MSME.	<i>Bidders registered with MSME/NSIC and having valid registration certificate are exempted for submission of bid fee and EMD.</i>  <i>Udyog Aadhaar is valid for MSME related Exemption as per government guidelines.</i>
2.	Chapter –V “instruction to bidders” Point No. 6 i.e. Pre-Qualification Criteria Sr. No. 8d	Page 20 (Technical Bid Document)	The Bidder/ Original manufacturer of furniture should have following certifications and machineries: a. ISO 9001-2015 b. ISO 14001-2015 c. OHSAS 18001 d. BIFMA Membership certificate e. Computer controlled press brake	<b>M/s. Vinar Systems Pvt. Limited.</b> New Delhi	Kindly refer chapter –V “instruction to bidders” Point No. 6 i.e. Pre-Qualification Criteria Sr. No. 8d-----It is mentioned requirement of BIFMA Membership Certificate whereas we have more stringent certificates of BIFMA Compliance- ANSI/ BIFMA E-3 2008 and BIFMA Product safety and performance standard for the product. These certificates are issued based on surveillance audit and test reports. You are requested to kindly review and allow BIFMA Compliance Certificate as referred above.	<i>Both BIFMA Membership Certificate And BIFMA Compliance Certificate is considered equivalent.</i>

			for sheet metal bending, f. Converised powder coating plant, g. Hot hydraulic press machine for laminate h. Factory act license i. PF Registration			
3.	Chapter –V “instruction to bidders” Point No. 6 i.e. Pre-Qualification Criteria Sr. No. 5	Page 19 (Technical Bid Document)	Firm must have successfully executed (during the last four completed financial year 2014-15, 2015-16, 2016-17, 2017-18) at least one or more supply, installation & maintenance of <b>Furniture Items</b> order.	<b>M/s. Vinar Systems Pvt. Limited.</b> New Delhi	Kindly refer chapter –V “instruction to bidders” Point No. 6 i.e. Pre-Qualification Criteria Sr. No. 5-----  1. You have asked for completed order of certain values as part of credential for last 4 years for furniture items. We understand that storage racks are also considered under furniture items, Please clarify.  2. We would also request you to kindly allow period of 5 years for completed orders.	1. As per Standards practice “ <b>storage racks</b> ” are covered under furniture items.  2. No change
4.	Chapter –V “instruction to bidders” Point No. 6 i.e. Pre-Qualification Criteria Sr. No.3	Page 18 (Technical Bid Document)	The average annual turnover of the bidder firm should be <b>Rs 75 Crores</b> (Rs. Seventy-Five Crores only) during the last three financial years (2014-2015, 2015-	<b>M/s. Royal Safe Company (KB)</b> New Delhi	An average turnover of the bidder firm to be Rs.75.00 Crores. As per ruling, CPWD and PWD guidelines that average annual turnover which is required for qualification is 50% of the estimated cost.	No Change in Pre-qualification criteria.

			2016 & 2016-2017). In this regard, the bidder should submit copies of audited Balance sheets including profit and loss accounts for the last three financial years as above. The agency should have profit for all 3 years. A registered CA's certificate indicating turnover statement for the relevant period is also to be accompanied.	<b>M/s. Samar Steel Industries, Jalgaon.</b>	Ref. Tender Clause 6.3 for average turnover of three financial year is Rs.75.00 Crores is very higher than tender value, as we have MSME/SSI Registered firm so exempt us turnover clause for participate in tender.	<i>No Change in Pre-qualification criteria.</i>
5.	Instructions to Bidders Point No.4	Page No.1 (Financial Bid Document)	The bid shall be evaluated on total value of all items as shown in summary and supply order shall be placed to a bidder as a composite bid.	<b>M/s. Godrej &amp; Boyce Mfg. Co. Ltd.</b>	Please confirm whether this tender is item wise or consolidated.	<i>Please refer Point No. 4 of "Instructions to Bidders" at Page No. 1 of "Financial Bid Document".</i>
6.	-----	-----	-----	<b>M/s. Godrej &amp; Boyce Mfg. Co. Ltd.</b>	Please confirm the estimated cost of the tender item wise.	<i>The overall estimated cost of work is Rs. 8.55 Crore.</i>
7.	Annexure-X	Page 54-56 (Technical Bid Document)	-----	<b>M/s. Godrej &amp; Boyce Mfg. Co. Ltd.</b>	1. Deviation for betterment of the product and cost effectiveness, is allowed and to what extent.  2. Please share the BG format which is missing in technical bid.	1. <i>As per Specification of tender.</i>  2. <i>BG format for EMD is attached with this document as Annexure: I.</i>

**Queries Regarding Technical Specifications:**

S.No	Name of Company / Agency who had raised queries	Bidder's Query	Clarifications
1.	M/s. Godrej & Boyce Mfg. Co. Ltd.	Please share the furniture line diagram in CAD format.	<i>Furniture line diagrams are Attached as Annexure: II.</i>
2.	M/s. Godrej & Boyce Mfg. Co. Ltd.	Request you to please make mandatory for product sampling and plant visit for understanding of capacity and quality of the products, as a technical evaluation criteria before Financial Bid opening.	<i>As per tender conditions.</i>

**FORMAT OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT (EMD)**Ref. No. **EdCIL/PROC/RGIPT-2018/FURNITURE-PKG-1 Dated 15.06.2018**

1. IN CONSIDERATION of EdCIL (India) Ltd., having its Registered Office at 17, Vijaya Building, 5<sup>th</sup> & 6<sup>th</sup> Floor, Barakhamba Road, New Delhi, and Corporate Office at “EdCIL House”, 18-A, Sector 16A, NOIDA 201301 incorporated under the provisions of the Companies Act, 1956, now Company Act 2013 (hereinafter called ‘The Company’ which expression shall unless repugnant to the context include its legal representatives, successors and assigns) having agreed to exempt \_\_\_\_\_ (hereinafter called ‘the said Tenderer(s) which expression shall unless repugnant to the context include its legal representatives, successors and assigns) from the demand under the terms and conditions of Tender No. ----- hereinafter called ‘the said Tender’ of such Earnest Money for the due fulfillments by the said Tender(s) of the terms and conditions contained in the said tender \_\_\_\_\_ for \_\_\_\_\_ on production of Bank Guarantee for Rs.------(Rupees {Name of the Tenderer} -----only), we \_\_\_\_\_ Bank hereinafter referred to as ‘the Bank’ do hereby undertake to pay to the Company an amount not exceeding Rs.------(Rupees-----only), against any loss or damage caused to or suffered or would be caused to or suffered by the said Company by reason of any breach by the said Tenderer(s) of any of the terms and conditions contained in the said Tender (the decision of the Company as to any such breach having been committed and loss suffered shall be binding on us.)
2. We Bank do hereby undertake to pay the amounts due and payable under this Guarantee without any demur merely on a demand from the Company stating that the amount claimed is due by way of loss or damage caused to or would cause to or suffered by the Company by reason of any breach by the said Tenderer(s) of any of the terms and conditions contained in the said tender or by reason of the said ‘Tenderer’s failure to keep the tender open. Any such demand made on the Bank shall be conclusive as regards amount due and payable by the Bank under this Guarantee. However our liability under this guarantee shall be restricted to an amount not exceeding Rs.------(Rupees-----only).
3. We Bank further agree that the guarantee herein contained shall remain in full force and affect during the period that would be taken for the finalization of the said tender and that shall continue to be enforceable till the said tender and that it shall continue to be enforceable till the said tender is finally decided and order placed on the successful tenderer (s) and/or till all the dues of the Company under/or by virtue of the said tender have been fully paid and its

claims satisfied or discharged or till a duly authorized officer of the Company certifies that the terms and conditions of the said tender have been fully and properly carried out by the said tenderers and accordingly discharges the Guarantee unless a demand or claim under this guarantee is made on us in writing on or before the \_\_\_\_\_ and a claim period of 6 months over and above the period mentioned in the paragraph for the validity of the Bank Guarantee in the tender. We shall be discharged from all liability under this guarantee thereafter.

4. This Guarantee will not be discharged due to change in the name, style and constitution of the Bank or the Contractor.
5. We \_\_\_\_\_ Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Company in writing.  
{Name of the Bank}
6. The Bank declares that it has the power to issue the guarantee under Regulations 1959 and the undersigned has full powers to do so on behalf of the Bank.
7. We, the Bank further agree that this Bank Guarantee shall also be invoked at our place of business at \_\_\_\_\_.

In witness whereof we, \_\_\_\_\_, have said and subscribed our hand on this \_\_\_\_\_ day of \_\_\_\_\_.  
{Name of the Bank}

Witness: 1. \_\_\_\_\_  
2. \_\_\_\_\_

Yours faithfully,

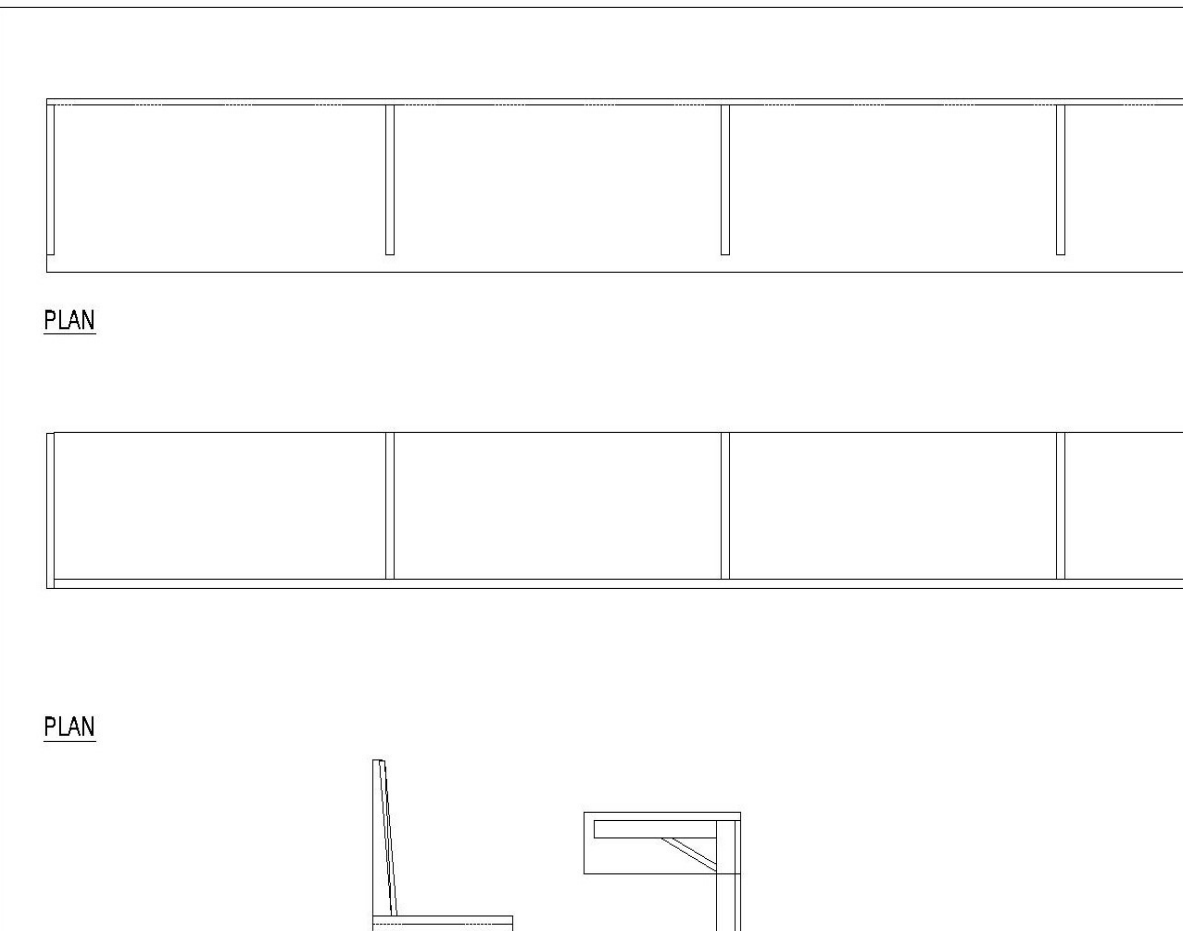
**For (Name of the Bank) with seal**

**Remarks:**

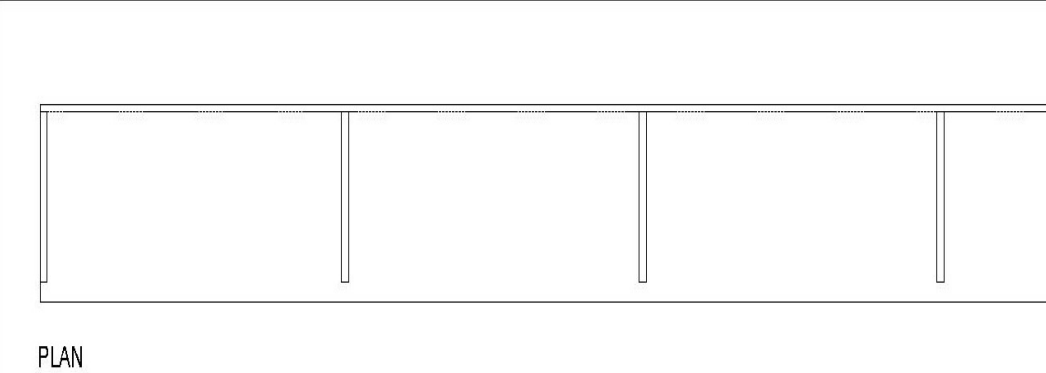
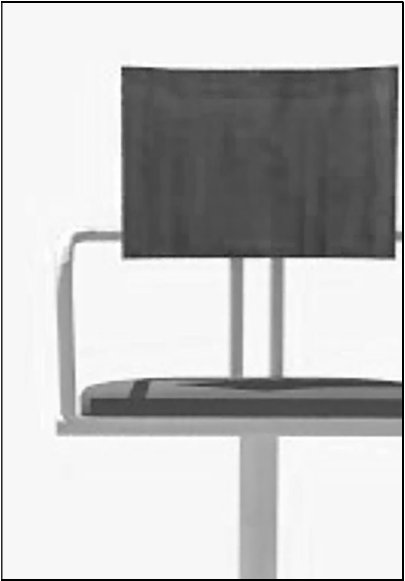
- i. *To be submitted on Rs.100/- Non-Judicial Stamp Paper to be purchased in the name of issuing Bank.*
- ii. *The Contractor are advised to mention the name & address of the Regional/ Zonal office of the Bank's branch issuing the aforesaid Guarantee.*

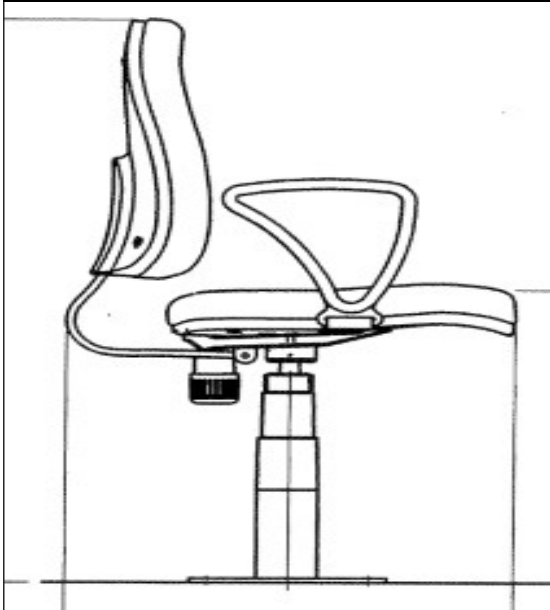
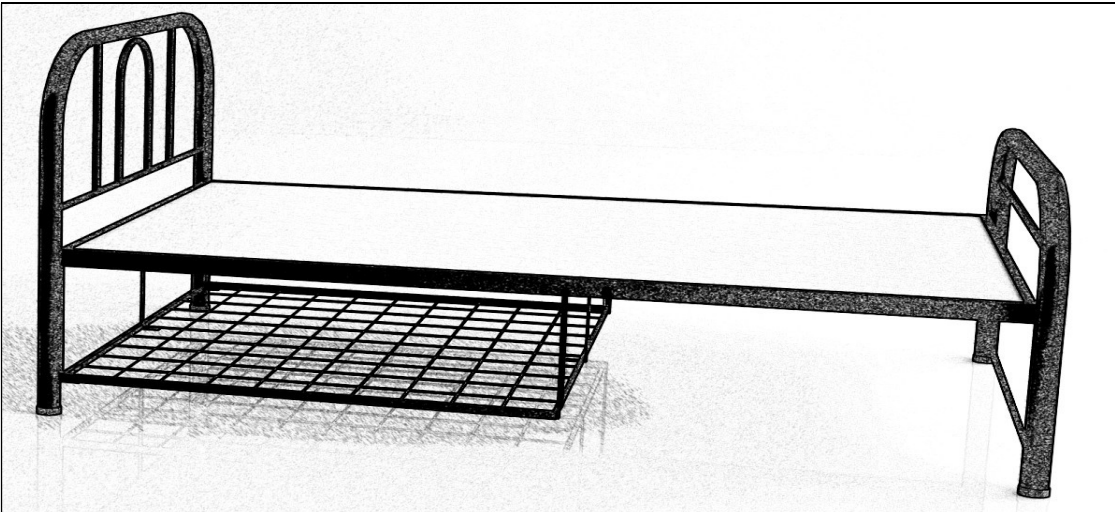
**Annexure: II**


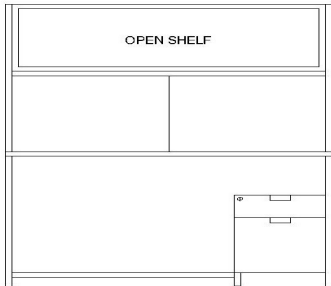
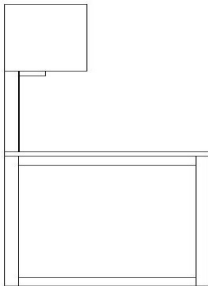

These Diagrams to be read in line to the Detailed Technical Specification of Tender as per Annexure-III of Financial Bid:

S. No.	Description of Items	Quantity	line diagram
1	Integrated Lecture Hall Table & Bench (Type-1)	132	 <p>PLAN</p> <p>PLAN</p>

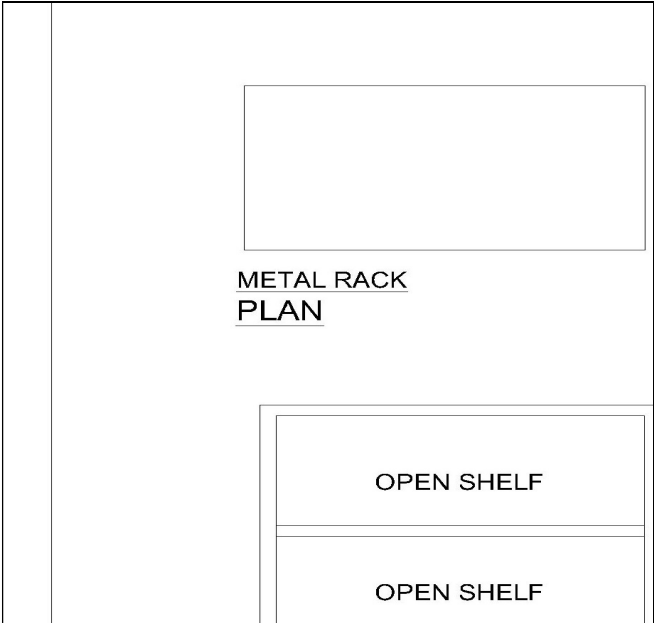


2.	Lecture Hall Table (Type-2)	40	 <p>PLAN</p>
3	360° Revolving Fixed chair (Type-1)	168	

4	360° Revolving Fixed chair (Type-2)	112	
5.	Single Bed	1072	

6.	Monolithic Study Table	1072		<div><p>OVER HEAD SHELF</p><p>TABLE</p><p>STUDY TABLE PLAN</p></div> <div><p>OPEN SHELF</p><p>STUDY TABLE ELEVATION</p></div> <div><p>STUDY TABLE SIDE ELEVATION</p></div>	
7.	Study Chair	1072			

8.	Almirah	1072	<div data-bbox="929 272 1218 422"></div> <div data-bbox="929 435 1003 488"><p>ALMIRAH PLAN</p></div> <div data-bbox="922 608 1211 1216"></div> <div data-bbox="922 1270 1039 1323"><p>ALMIRAH ELEVATION</p></div> <div data-bbox="1348 608 1637 1216"></div> <div data-bbox="1348 1270 1534 1323"><p>ALMIRAH FOR BOYS INSIDE ELEVATION</p></div> <div data-bbox="1753 608 2042 1216"></div> <div data-bbox="1753 1270 1939 1323"><p>ALMIRAH FOR GIRLS INSIDE ELEVATION</p></div>
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9.	Rack for hostel room	1008	 <p>METAL RACK PLAN</p> <p>OPEN SHELF</p> <p>OPEN SHELF</p>
10.	Auditorium Chair with Retractable Desklet	430	