



"Transforming Education"

EdCIL (India) Limited

A " MINI RATNA CATEGORY- I " CPSE OF GOVT. OF INDIA
EdCIL House, 18A, Sector-16A, NOIDA-201301 (UP) Tel: 0120-2512001-006,
Fax:0120-2515372, E-mail: edcilsupport@edcil.co.in

REGULAR CPSE POSITION IN NCR / DELHI RECRUITMENT ADVERTISEMENT (HR / Rectt. / Advt. / 2017/04)

EdCIL (India) Limited is a "Mini Ratna Category- I" CPSE continuously profit making and fast growing CPSE under Ministry of Human Resource Development offering Project Management & Consultancy Services in all areas of Education and Human Resource Development, both within India & Overseas. The company has more than doubled its turnover of Rs.74 Crore to 170 Crore during the last financial year by registering a growth of 128% and has a further ambitious target of growth during the current financial year. Currently, EdCIL is undergoing a major transformation and is planning for quantum jump in its turnover and is poised to play a major role in the education eco system.

Being a high growth company, EdCIL offers attractive compensation package with opportunity of career advancement. EdCIL is looking for highly competent, experienced and dynamic professionals with a passion for excellence for the post of **Manager (E 3) (Online Testing & Assessment Services)**.

If you want to be a part of a **growing and profit making CPSE in National Capital Region (NCR) / Delhi** and also play a role in creating a large impact in this critical sector, you may like to apply for the following post. The candidate would be required to carry out business development & oversee execution of Online Testing and Assessment Services vertical of the company. The eligibility criteria with regard to Education Qualifications, Experience and Age for the post of Manager (E-3) are as under:

Sl. No	Post & Scale of Pay	Educational Qualification	Experience	Age
1.	Manager (Online Testing & Assessment Services) (E-3) Rs. 60,000-1,80,000 (IDA) UR- 01 post The cost to company (CTC) is approx. Rs.18 Lakhs including performance related pay on achievement of company/ individual target.	Essential: BE /B Tech with MBA / PGDM (2 years full time course)	Essential: <ul style="list-style-type: none"> • Minimum 8 year Post Qualification work experience in IT / ICT project execution and or marketing. • At least two years experience in a CPSE overall • Pay scale of Rs.50,000-1,60,000 (Rs. 20,600-46,500 pre-revised IDA) or CTC of Rs 9.5 Lakhs per annum in the last 2 years. Job Description: <ul style="list-style-type: none"> • Project Management, operations and quality assurance in online recruitment & assessment and handling multiple clients/ stakeholders. • End to end responsibility for overseeing smooth conduct of online testing & assessment. • Conduct IT vulnerability assessment, monitoring and risk mitigation. • Ensure User Acceptance Testing (UAT) and compliance of all related forms and reports analytics for validity and accuracy. • Marketing of IT/ ICT educational products. • Handling of B2G, client relationship management (CRM), institutional selling of educational products & services, interfacing with central / State / PSU / AB. 	Not above 36 years as on 01.12.2017

Note:

- The written aptitude test (WAT) shall be utilized as one of the selection tools, where ever applicable.
- The Job description mentioned above is only illustrative in nature and not exhaustive.
- The Institute/University awarding the Degree/Diploma must be recognized by Central / State Government or AICTE/UGC.
- Candidates having last experience of Central Govt. / State Govt. / Autonomous bodies / Public Sector Undertaking / organizations having minimum turnover of Rs.100 Crores / Listed companies only will be considered.
- Short listing for interview shall be based on the confirmation / declaration by the candidate. However, the eligibility of the candidate shall be confirmed based on submission / verification of all original certificates/documents at the time of Interview.
- For CPSE candidates current Pay (if higher) shall be protected. For Private sector candidate's additional increment(s) may be considered only in deserving cases.
- The cut-off date for age and experience is 01.12.2017.

General Conditions:

1. Only Indian Nationals may apply.
2. **Remuneration:** Selected candidates will be placed in the IDA pay scales Rs.60,000-1,80,000 (E-3). Besides Basic pay, they will be entitled to DA, HRA / Leased accommodation, Performance Related Pay (PRP), PF, Gratuity, Leave Encashment, Medical Facilities, Perks etc. as per rules of the company.
3. The IDA Pay Scales have been revised w.e.f. 01.01.2017.
4. Mode of receipt of applications will be **ONLINE** only.
5. Age relaxation for SC/ST (5 years)/ OBC (3 years) / Ex-servicemen (05 years) & PwD (Person with Disability) (05 years) will be applicable. Upper age limit is relaxable by 05 years for the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1/1/1980 to 31/12/1989.
6. Documents in support of Age, Academic / Professional Qualification, Experience and age relaxation etc. have to be produced in original at the time of Interview. In case of employees from Government/ PSUs/ Autonomous bodies, NOC is required to be produced at that time.
7. Screening and selection will be based on the details provided by the candidates. Hence, it is necessary that applicants should furnish accurate, complete and correct information in all areas including details of experience. Furnishing of any incomplete, wrong / false information will be a disqualification. If at any stage during the recruitment, selection process and even any time thereafter, it is found that any candidate has furnished false or wrong information, his/her candidature will be cancelled or service terminated.
8. Mere submission of online applications and fulfillment of the eligibility criteria shall not entitle any candidate to be called for Interview. EdCIL reserves the right to shortlist and/or reject any Candidate.
9. Candidates are advised to possess a valid e-mail ID which is to be entered in the on-line application form. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates on their registered e-mail ID and by Speed Post to the address intimated.
10. The Advertisement Number and Online Application Number may be noted for future reference.
11. EdCIL's ONLINE application module is live and will remain open till 16/02/2018.
12. Queries, if any may be addressed to Deputy General Manager (HR & Admn.) at smathur@edcil.co.in / techsupport@edcil.co.in and Telephone No. 0120-2515313 or Mobile No.9810429322 (10:00am to 05:00pm from Monday to Friday).
13. All amendments, time extension, clarifications, etc will be uploaded in the websites only and will not be published in newspapers. Candidate should regularly visit the EdCIL's websites to keep themselves updated.

PLEASE **CLICK ON OUR WEBSITE www.edcilindia.co.in (CAREER)** FOR SUBMISSION OF ONLINE APPLICATION.